



PRAIRIE DU CHIEN CITY PARK SHELTER RESERVATION POLICY 2008

This policy addresses the process of reserving park shelters within the City of Prairie du Chien. It is **not required** that a shelter be reserved. But if you don't make a reservation, then you take the chance of someone else occupying it before you arrive. If you want to count on having a park shelter on a certain date, the City now allows reserving the shelters for a nominal fee. (Many families ask everyone at their family reunion to chip in a dollar to help cover this cost.) Park shelter reservations may be made for dates between May 1 and October 31.

LOCATIONS

Prairie du Chien has 12 different park shelters that are available to be reserved by the public.

- Fort Fun Shelter on East Wells Street (by the swimming pool)
- O'Brien Park Shelter at 12th and Fowler Streets
- Large open shelter at Lochner Park at South Wacouta & Wells
- Smaller closed-in shelter at Lochner Park at South Wacouta & Wells
- Rock Building at Lawler Park (no food or drink allowed)
- South Shelter (Gazebo across from The Depot) at Lawler Park
- North Shelter at Lawler Park
- Shelter at Fisher Street & Villa Louis Road on St. Feriole Island
- Jaycee Shelter at Bolvin & 5th Streets on St. Feriole Island
- Shelter at Lessard Park on St. Feriole Island (at end of East Blackhawk on the left)
- Shelter at Washington Street Park (by the marina)
- Barn at LaRiviere Farm Park

(All of these park shelters have electricity except the shelter at O'Brien Park.)

RESERVATION PROCEDURE

Contact the receptionist in the City Administrator's office (608-326-6406) to reserve a shelter. Residents pay a reservation fee of \$25, non-residents pay \$35. This fee is per shelter, per day. For example, if you wanted to reserve **both** shelters at Lochner Park for Saturday and Sunday, the cost would be \$100 for a resident. **This fee is refundable only if the reservation is cancelled at least two weeks in advance.** *The only exception to this rule would be if someone had reserved a shelter on St. Feriole Island, and it was flooded on the date they had requested.*

Upon payment of the reservation fee, the shelter is considered yours for the reserved date. You will receive a receipt for this payment. The City will put up reservation signs on the shelter for you. If someone else is in the shelter when you arrive, just show them your receipt which shows you have paid to reserve it and they should leave. If they don't, you can get the police to move them.

Reservations may be made up to one year in advance.

Note: City of Prairie du Chien governmental and employee organizations, and groups of employees, are exempt from paying this fee. The reservation fee is also waived for non-profit organizations holding a fund-raising event.

RULES REGARDING PARK SHELTERS

- Glass beverage bottles shall not be permitted in any park.
- Excessive use of alcoholic beverages shall be prohibited in all parks.
- All parks shall be closed to the general public from **11 pm to 6 am**.
- All waste shall be thrown away. Where receptacles for rubbish are not provided, all waste shall be carried away from the park by the person responsible for it.

NOTE: You may want to take a broom along to sweep the shelter out before your event, and some rags to wipe off the picnic tables. This is not done by the City.