

**MEETING NOTICE - PERSONNEL, LICENSE & INSURANCE COMMITTEE**  
**Monday February 15, 2010 – 6 PM - Conference Room #2 - City Hall**

Notice is hereby given according to State Statutes that the **PERSONNEL, LICENSE & INSURANCE COMMITTEE** of the City of Prairie du Chien will meet on **Monday February 15<sup>th</sup>, 2010 at 6:00 PM** in Conference Room #2 of City Hall.

**ITEMS TO BE DISCUSSED AND ACTED UPON:**

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements.
3. MINUTES - February 8th
4. ZONING/INSPECTORS POSITION – The City Administrator is drafting a memo detailing the need and fiscal impact of any possible re-alignment in the position.
5. FIRE DEPARTMENT WAIVER - The Fire Department has an employee who needs a waiver to work past the mandatory retirement age of 60.
6. EMPLOYMENT POLICY MANUAL – A draft of a new and modernized employment manual has been drafted, which includes the recently-passed Electronic Information and Computer policy. Copies will be provided to the committee to begin a review of the manual.
7. CLOSED SESSION under Wisconsin Statute 19.85 (1) (c) - Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
8. Reconvene in open session
9. Action on closed session items, if any
9. Adjourn.

Jaaren Riebe, Chairperson

**PROOF OF POSTING AFFIDAVIT:** This agenda was posted more than 24 hours prior to the start of this meeting as follows:  
City Hall, 214 E. Blackhawk Avenue (kiosk) - U.S. Post Office, 120 S. Beaumont Road - Mailed & emailed to Members - News media as requested – emailed - Public Library

By: 

Aaron Kramer, City Administrator

Date: February 12, 2010