



CITY OF PRAIRIE DU CHIEN

Municipal Offices

214 East Blackhawk Avenue - PO Box 324
Prairie du Chien, WI 53821
Phone: (608) 326-6406 Fax: (608) 326-8182

MEETING NOTICE – COMMON COUNCIL

Tuesday July 6th 2010 - 7:00 P.M. – Council Chambers – City Hall

Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday July 6th 2010 at 7:00 P.M.** in the Council Chambers at City Hall.

ITEMS TO BE DISCUSSED AND ACTED UPON BY COUNCIL:

- * **Call to order/Roll Call.**
- * **Certification of the open meeting law agenda requirements.**
- * **Pledge of Allegiance**

I. PUBLIC HEARINGS, PRESENTATIONS, AND INPUT

A. PRESENTATION AND PERMISSION – 1st Annual Rubber Ducky River Race (NOTE: Ashley Morga will be present to discuss the event which will be held on July 17th on St. Feriole Island. Staff recommends approval.)

II. CONSIDERATION OF CONSENT AGENDA

The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor/Council President if you would prefer separate discussion and action.

- A. COUNCIL MINUTES – June 15th 2010
- B. SPECIAL COUNCIL MINUTES – June 22nd 2010
- C. DESIGN AND PRESERVATION – January 11th 2010
- D. DESIGN AND PRESERVATION – May 12th 2010
- E. PLAN COMMISSION – May 17th 2010
- F. PARK BOARD – April 21st 2010
- G. BOARD OF ZONING APPEALS – May 19th 2010
- H. POLICE AND FIRE COMMISSION – June 1st 2010
- I. PERSONNEL COMMITTEE – June 8th 2010
- J. PROPERTY COMMITTEE – May 17th 2010
- K. CLASS “A” FERMENTED MALT BEVERAGE LICENSE – Walgreens, d/b/a Walgreens #10682, 109 North Marquette Road

III. ITEMS REMOVED FROM CONSENT AGENDA

IV. CITIZENS’ COMMENTS, OBSERVATIONS, PETITIONS, AND PUBLIC INPUT

(NOTE: Please limit comments to no more than three minutes)

V. COMMITTEE REPORTS AND ACTIONS

A. PARK BOARD – Donation (NOTE: The Park Board on June 16th accepted a request from Paula and Randy Sheckler request to donate up to \$2500 for a new swing set unit for Washington Street Park. The city would assist in the costs of a certified playground installation with moneys coming from Park Improvement Fund.)

B. PARK BOARD – Request (NOTE: On June 16th, the Board approved a request from Tony and Sue Rangels request to have an Oktoberfest Event at St. Feriole Gardens on October 16th as a means to promote and raise monies for the gardens subject to council approval and having all proper permits, fees, and insurance.)

- C. PARK BOARD – Permission (NOTE: On June 16th, the Board approved the Villa Louis Carriage Classic event on St. Feriole Island for September 10-12th subject to council approval and having proper permits, fees, and insurance.)
- D. PARK BOARD – Permission (NOTE: On June 16th, the Board approved a request from Darci Collins to hold a Women's Fire Department Auxiliary sponsored Fish Fry and Street Dance at St. Feriole Island on September 25th subject to council approval and all permits, fees and insurance.)
- E. PLAN COMMISSION - Certified Survey Map located in Lots 1, 2 and 3, Block 159 and all of Block 160 of the Plat of Lower Prairie du Chien, and part of Block 85, Clark's Addition and the Plat of Lower Prairie du Chien, all located in Farm Lot 37 of the Private Land Claims at Prairie du Chien, City of Prairie du Chien, Crawford County, Wisconsin – brought by Wisconsin Power & Light/Alliant Energy. (NOTE: The Plan Commission approved the CSM at their June 21st meeting.)
- F. PLAN COMMISSION - Certified Survey Map located in Lot 1 of Crawford County Certified Survey Map No. 1257 being a part of Blocks 49 and 50, Prairie du Chien Land Company No. 1 Plat including a part of vacated Eleventh Street and vacated Paquette Street, all located in Farm Lot 39 of the Private Land Claims at Prairie du Chien, Crawford County, Wisconsin – brought by Kingdom Hall of Jehovah's Witnesses. (NOTE: The Plan Commission approved the CSM at their June 21st meeting.)
- G. PLAN COMMISSION - Certified Survey Map located in NW ¼ of the NW ¼, Section 28, T7N, R6W, Town of Prairie du Chien, which is in the extraterritorial limits of the City of Prairie du Chien, Crawford County, Wisconsin, also being part of Lot 1 of Crawford County Certified Survey Map Number 209 – brought by Donald and Sandra Knapp. (NOTE: The Plan Commission approved the CSM at their June 21st meeting.)
- H. PUBLIC WORKS - Mailboxes/Parking Stall on Beaumont Road adjacent to Post Office (NOTE: The committee approved establishing a no parking zone on the east side of South Beaumont Street in front of the CenturyLink property.)
- I. PUBLIC WORKS – Proposed Slow No Wake Ordinance (NOTE: The committee approved a temporary slow no wake on all city waters north of Highway 18 during the Country on the River event (August 5th to August 8th) and hold a public hearing following the event on making the slow no wake permanent beginning in 2011.)
- J. PUBLIC WORKS – Parking near prison (NOTE: The committee approved establishing a no-parking zone from the institution's entrance going north roughly 245 feet to Seventh Street and going south from the entrance for roughly 310 feet to Fifth Street.)
- K. PUBLIC WORKS - Sewer back up claim by Amy Check (NOTE: The committee approved a \$750 reimbursement.)
- L. PUBLIC WORKS - Recommendation on bids for the Tourist Information center, Library and Lochner Park building roofs (NOTE: The committee approved sending the bids out as separate projects.)
- M. PUBLIC WORKS - Relocating the "Welcome to PdC sign that is at Iowa and Main St. (NOTE: The committee approved moving the sign.)
- N. FINANCE – Approval of Claims
- O. FINANCE - City Hall Computer Upgrade (NOTE: The committee approved the bid from Camera Corner, based in Green Bay, WI, for \$35,135, with the funds to come from the city's Capital Reserves. The Council had earlier approved expending up to \$50,000 on the project, and an additional \$14,685 in upgrades are proposed in addition to the base bid.)
- P. FINANCE - Amended Budget (NOTE: The committee approved the amended budget to reflect the removal of grant expenditures/revenues from the General Fund, based on the creation of Fund 205 earlier this spring.)

Q. FINANCE - Salary for new Police Chief (NOTE: The Police and Fire Commission on June 24th approved the hiring of Chad Abram as the new Police Chief, with a recommended annual salary of \$55,000 for the remainder of the year, to be applied retroactively to June 1st 2010, when he became Acting Police Chief. The committee approved the salary recommendation.)

R. FINANCE - Water Overcharge Refunding Proposal (NOTE: A recently discovered error in water rate billings on the June 2009 bills will be refunded in two parts. One-half would be refunded on the September 2010 bills, the other half on the December 2010 bills. The committee approved the two-part refunding.)

S. PROPERTY - Rental of City Hall Space to Crawford County Restorative Justice (NOTE: CCRJ is seeking to rent one office space in city hall for their operations. Staff has met with representatives from the group and is seeking guidance/permission to move forward into a formal lease discussion with them.)

VI. OLD BUSINESS

VII. NEW BUSINESS

A. APPROVAL – Safe Routes to School Grant Application (NOTE: Council approval is needed for the city administrator to sign the next phase of the Safe Routes to School Grant applications. There is no expected budgetary impact to the city under this program.)

B. REQUEST UNDER CITY CODE 1.06 (2) – Becky Hackett (NOTE: She is requesting that she remain eligible to serve on the following committees - Zoning Board of Appeals, Community Development, IDC. Under current city law, she may if she receives a 2/3 vote from the Council. A copy of the ordinance is in the packet.)

C. VACANCY IN FIRST ALDERMANIC DISTRICT (NOTE: As of Monday, one application, from Erwin Mueller, has been received to fill the vacancy created by the resignation of Becky Hackett, effective June 1st 2010.)

D. RECONSIDERATION OF MOTION – Judeen Ames (NOTE: Councilmember Ames has requested the Council reconsider their May 18th motion involving the fencing on the south edge of LaRiviere Park to include a stipulation that the fencing would not be restored during the term of the city's lease with Gale Beneker, which runs through December 31st 2014. If approved, this item would be sent back to the LaRiviere Board for reconsideration, and come back to the Council for approval on July 20th.)

E. MAYORAL APPOINTMENTS

1. Appointment of Brad Steiner to the Harbor Commission, replacing Jeff Smethurst, who has resigned, for a term to end May 1, 2012.

F. ADJOURN to CLOSED SESSION under Wisconsin State Statute 19.85 (1) (e) - Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session...

RE: Prairie Maison purchase

G. CONVENE to open session

H. ACTION from closed session

VIII. ADJOURN

Aaron Kramer, City Administrator

PROOF OF POSTING AFFIDAVIT: This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested - emailed

By _____
Aaron Kramer, City Administrator - Date: July 1st 2010