

Minutes of the Meeting of the Common Council – 4 May 2010

A meeting of the Common Council of the City of Prairie du Chien, Wisconsin was held on Tuesday May 4th 2010 at 7:00 PM in the Council Chambers of City Hall. Mayor Dave Hemmer called the meeting to order.

Call to order/Roll Call

All present except Mary Wayne and Frank Pintz

Certification of the open meeting law agenda requirements

MOTION: Munson SECOND: Solomon VOTE: 10-0 (Pintz and Wayne absent)

Pledge of Allegiance

I. PUBLIC HEARINGS, PRESENTATIONS, AND INPUT

A. PRESENTATION ON PRELIMINARY APPROVAL RESOLUTION

Dan Key, attorney for the Schecklers, and Hank Gempelar, with the firm of Foley and Lardner, were present to review and discuss the financing for the project and the role of the Redevelopment Authority in the project.

VII. NEW BUSINESS

A. AUTHORIZATION

ACTION: To direct the Redevelopment Authority of the City of Prairie du Chien to proceed with the blight determination for the property located at the southwest quadrant of the intersection of Blackhawk Avenue and Main Street being the parcels associated with 300 West Blackhawk Avenue and being the parcels associated with 113 South Main Street.

MOTION: Titlbach SECOND: Solomon VOTE: 10-0 (Pintz and Wayne absent)

V. COMMITTEE REPORTS AND ACTIONS

A. BOARD OF PUBLIC WORKS - Proposed Veteran's Memorial, parking areas and street curb closure

ACTION: To approve the Committee report, recommending the closing of the curb cut on Marquette Street, moving the curb cut on Parrish Street, and creating a parking lot along Parish Street east of the Old Rock School.

MOTION: Solomon SECOND: Ames VOTE: 10-0 (Pintz and Wayne absent)

I. PUBLIC HEARINGS, PRESENTATIONS, AND INPUT

B. PRESENTATION ON CITY RE-ASSESSMENT

Don McGuire discussed the city's reassessment and equalization work, and answered questions from the Council on the process.

ACTION: None needed as this was informational only

VI. OLD BUSINESS

A. APPROVAL OF DOWNTOWN REVOLVING LOAN COMMITTEE MEMBERS

ACTION: To approve the committee membership

MOTION: Ruskey SECOND: Hackett VOTE: 10-0 (Pintz and Wayne absent)

II. CONSIDERATION OF CONSENT AGENDA

A. COUNCIL MINUTES – April 20th 2010

B. COUNCIL REORGANIZATIONAL MEETING MINUTES – April 20th 2010

C. PERSONNEL, LICENSE AND INSURANCE MINUTES – March 30th 2010

D. FINANCE COMMITTEE MINUTES – April 20th 2010

E. BOARD OF PUBLIC WORKS MINUTES – March 30th 2010

F. PARK BOARD MINUTES – March 17th 2010

Ames requested items B and E be pulled

ACTION: To approve items A, C, D and F

MOTION: Titlbach SECOND: Munson VOTE: 10-0 (Pintz and Wayne absent)

III. ITEMS REMOVED FROM CONSENT AGENDA

B. COUNCIL REORGANIZATIONAL MEETING MINUTES – April 20th 2010

Ames pointed out the minutes reflect she was sworn in at that meeting, when her actual swearing in took place at a later date

ACTION: To approve with the aforementioned change

MOTION: Ames SECOND: Hein VOTE: 10-0 (Pintz and Wayne absent)

E. BOARD OF PUBLIC WORKS MINUTES – March 30th 2010

Ames pointed out the minutes reflect that the funding for a project in TIF #1 would come from TIF #4, when the money is actually coming from TIF #6

ACTION: To approve with the aforementioned change

MOTION: Ames SECOND: Hein VOTE: 10-0 (Pintz and Wayne absent)

IV. CITIZENS' COMMENTS, OBSERVATIONS, PETITIONS, AND PUBLIC INPUT

None

V. COMMITTEE REPORTS AND ACTIONS

B. FINANCE COMMITTEE – St. Feriote Island Electrical planning

Greg Webster, from Country on the River, was present to review the plan and explain the benefits to the island

ACTION: To approve the committee report

MOTION: Hein SECOND: Ruskey VOTE: 10-0 (Pintz and Wayne absent)

C. FINANCE COMMITTEE – Claims

ACTION: To approve the committee report

MOTION: Ruskey SECOND: Hein VOTE: 10-0 (Pintz and Wayne absent)

D. FINANCE COMMITTEE – Contract with the Department of Transportation

ACTION: To approve the committee report

MOTION: Hein SECOND: Munson VOTE: 10-0 (Pintz and Wayne absent)

E. FINANCE COMMITTEE – Policy 2010-01

This policy creates Fund 205 (Grants and Donations) and Fund 206 (Taxi)

ACTION: To approve the committee report

MOTION: Ames SECOND: Munson VOTE: 10-0 (Pintz and Wayne absent)

F. FINANCE COMMITTEE – Policy 2010-02 – Defining budgeting/billing procedures for City Hall

This policy will more clearly define when expenses and revenues are booked for budgetary, accounting and auditing purposes.

ACTION: To approve the committee report

MOTION: Ruskey SECOND: Hein VOTE: 10-0 (Pintz and Wayne absent)

G. PERSONNEL COMMITTEE - Policy 2010-03

This policy established Park and Recreation Department Part-Time Staff Hours Restrictions

ACTION: To approve the committee report

MOTION: Ames SECOND: Hein VOTE: 10-0 (Pintz and Wayne absent)

H. PROPERTY COMMITTEE – Policy 2010-04 – City Hall Usage Policy

ACTION: To approve the committee report

MOTION: Riebe SECOND: Solomon VOTE: 10-0 (Pintz and Wayne absent)

VII. NEW BUSINESS

B. REVIEW AND ACTION - Contract with Vierbicher Associates to complete commuter bus study

ACTION: To approve the contract

MOTION: Titlbach SECOND: Ames VOTE: 10-0 (Pintz and Wayne absent)

C.CLOSED SESSION

Considering the purchase of public property, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (s. 19.85 (1) (e), Stats.)

1. Possible acquisition of property by the city of Prairie du Chien

ACTION: To enter into closed session at 8:45 PM

MOTION: Solomon SECOND: Riebe VOTE: 10-0 (Pintz and Wayne absent)

D. Reconvene into Open Session

ACTION: To reconvene in open session at 9:10 PM

MOTION: Ruskey SECOND: Hein VOTE: 10-0 (Pintz and Wayne absent)

E. Action on aforesaid Closed Session

ACTION: To designate the City Administrator as the City's negotiator in attempting to purchase a parcel of land the City is interested in acquiring

MOTION: Ruskey SECOND: Solomon VOTE: 10-0 (Pintz and Wayne absent)

VIII. ADJOURN (9:13 PM)

MOTION: Solomon SECOND: Hein VOTE: 10-0 (Pintz and Wayne absent)

Submitted by City Administrator Aaron Kramer