



CITY OF PRAIRIE DU CHIEN

Municipal Offices

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AMENDED MEETING NOTICE – COMMON COUNCIL

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Tuesday April 13th 2010 - 7:00 P.M. – Council Chambers – City Hall

Notice is hereby given according to State Statutes that a regular meeting of the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday April 13th 2010 at 7:00 P.M.** in the Council Chambers at City Hall.

ITEMS TO BE DISCUSSED AND ACTED UPON BY COUNCIL:

- * **Call to order/Roll Call.**
- * **Certification of the open meeting law agenda requirements.**
- * **Pledge of Allegiance**

I. PUBLIC HEARINGS, PRESENTATIONS, AND INPUT

A. FARMER'S MARKET (NOTE: Pam Ritchie will be present to discuss a proposed Farmer's Market next to the Fire Station on Prairie Street to begin in May. Permission to use the city parking lot is needed for this to move forward. Approval will be voted on later in the meeting.)

B. PRESENTATION – Sidewalk Trip Hazard Program (NOTE: The city will go ahead with spending up to \$4,500 on utilizing the firm of ASTI Concrete Sawing of Barneveld. A demonstration was held last week for city officials, and a memo outlining that demonstration is included in the packet.)

C. PUBLIC HEARING – JACKSON STREET VACATION - Public hearing on the resolution vacating all that part of South Jackson Street abutting Lots 1, 2, 3, 4, 5, 6, 7, and 8 of Block 184, and abutting Lots 9, 10, 11, 12, 13, 14, 15, and 16 of Block 189, Union Plat (south of Webster Street right-of-way and north of the right-of-way of vacated Dunn Street); all in the City of Prairie du Chien, Crawford County, Wisconsin.

* - **D. PRESENTATION ON DOWNTOWN REVOLVING LOAN COMMITTEE (NOTE: Appointments for the committee are ready for Council approval. Council members may ask questions at this time regarding the committee, with approval of the members being done under old business.)**

II. CONSIDERATION OF CONSENT AGENDA

(NOTE: The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor/Council President if you would prefer separate discussion and action.

- A. COUNCIL MINUTES – March 16th 2010
- B. COUNCIL MINUTES – March 31st 2010
- C. FINANCE COMMITTEE MINUTES – March 15th 2010
- D. PUBLIC WORKS COMMITTEE MINUTES – February 25th 2010
- E. PARK BOARD MINUTES – March 17th 2010
- F. PARK AND REC REPORT
- G. MONTHLY POLICE REPORT (March 2010)

III. ITEMS REMOVED FROM CONSENT AGENDA

IV. CITIZENS' COMMENTS, OBSERVATIONS, PETITIONS, AND PUBLIC INPUT

(NOTE: Please limit comments to no more than three minutes)

V. COMMITTEE REPORTS AND ACTIONS

A. PARK BOARD – APPROVAL FOR PRAIRIE DOG BLUES FEST (NOTE: The Park Board approved, on March 17th, the request of Todd Yeomans to hold the festival July 28th to July 31st on St. Feriole Island, contingent on fees, park usage requirements, and council approval.)

B. PARK BOARD – APPROVAL FOR SUMMER BEAN BAG LEAGUE (NOTE: The Park Board approved, on March 17th, the request from Paul Clements to hold a summer bean bag league at Lucky Park, beginning May 27th, contingent on fees, park usage requirements and council approval.)

C. FINANCE AND PROTECTION AND HEALTH COMMITTEES - ACCEPTANCE OF BIDS – Police Canine Vehicle (NOTE: In March, the Council rejected the bids for the replacement of the canine vehicle for the Police Department.)

D. FINANCE COMMITTEE – ACCEPTANCE OF BIDS (NOTE: The Finance Committee met prior to tonight's Council meeting to approve the bids for the sanitary sewer reconstruction projects for this summer.)

E. PERSONNEL, LICENSE AND INSURANCE COMMITTEE - PROPOSED CHANGES – Room Tax Ordinance (NOTE: Due to the tardiness of some establishments in paying their room taxes, and some on a consistent basis, staff is proposing an increase in the punitive nature of the current ordinance. Approval of the new ordinance will come later in the meeting.)

F. PERSONNEL, LICENSE AND INSURANCE COMMITTEE - APPROVAL FOR COMPENSATION ADJUSTMENT – Richard Yeomans (NOTE: Under the terms of Richard's contract with the city, he is supposed to receive salary raises at the rate of the Consumer Price Index increase. This has not been done since November 2008. A report on the adjustment required will be presented to the committee.)

G. PUBLIC WORKS BOARD - RESOLUTION – Adopting the Airport's 6-year Improvement Plan (NOTE: Staff has reviewed the proposed 6-year improvement plan for the airport. State Law requires the city to approve a Statement of Project Intentions by Resolution, which is included in the packet.)

H. PUBLIC WORKS BOARD - APPROVAL – Water Consumer Confidence Report (NOTE: This item is for discussion - staff is seeking approval to send this to the Council for formal adoption at their April 13th meeting.)

I. PUBLIC WORKS BOARD - CONTRACT APPROVAL – Verbicher (NOTE: The Council is being asked to approve the proposed contract for construction phase services for the USH 18 bypass - City portion-sewer & water, enhancement.)

J. PUBLIC WORKS BOARD – AUTHORIZATION TO BID – 2010 Capital Works Projects

A. Pine and State Streets (NOTE: Funds will come from TIF #1 borrowing internally from TIF #4.)

B. Asphalt Overlay (NOTE: Funds will come from capital funds already borrowed.)

C. Seal Coating (NOTE: Funds will come from capital funds already borrowed.)

D. Sidewalk Repair and Construction (NOTE: Funds will come from capital funds already borrowed.)

K. PUBLIC WORKS BOARD - AUTHORIZATION TO BID – Reconstruction of Well #1 (NOTE: Staff is seeking permission to bid out the reconstruction of Well #1, which is currently out of service, with the funds coming from capital funds already borrowed.)

L. PUBLIC WORKS BOARD - APPROVAL OF BIDS – Sludge Truck (NOTE: Bids were opened on Tuesday March 30th and approved by the committee that evening.)

VI. OLD BUSINESS

VII. NEW BUSINESS

A. PERMISSION TO TEMPORARILY BLOCK DOUSMAN STREET – May 12th (NOTE: Gundersen Lutheran Prairie du Chien Clinic, in conjunction with the semi-annual community health and safety event, are seeking permission to close off South Dousman Street between Taylor and Crawford Streets from 2:00 to 6:00 PM on May 12th. A letter from David Campbell, Clinic Manager, is included in the packet.)

B. APPROVAL FOR ELECTRONIC RECYCLING PICKUP IN CITY HALL PARKING LOT (NOTE: Terry Meyer is proposing the city permit Gina's E Recycling be permitted to hold an Electronic Recycling Pickup in the City Hall parking lot on April 24th. Staff agrees with this, provided that the company produces a certificate of liability insurance.)

*** - C. APPROVAL OF DOWNTOWN REVOLVING LOAN COMMITTEE MEMBERS**

*** - D. APPROVAL OF CHANGES TO ROOM TAX ORDINANCE (NOTE: This item is a followup to item E under Committee reports.)**

*** - E. APPROVAL OF FARMER'S MARKET IN DOWNTOWN (NOTE: This item is in reference to the public presentation earlier this evening.)**

F. RESOLUTION – Adopting the Crawford County All Hazards Mitigation Plan (NOTE: The city is required to pass this resolution in order to be eligible for grants and preparing for potential disasters in the future. Staff recommends approval.)

G. REVIEW/APPROVAL OF GRANT CONTRACT FOR COMMUTER BUS FEASIBILITY STUDY (NOTE: A copy of the contract has been included in the council packet.)

H. REVIEW/APPROVAL OF CONTRACTOR TO PERFORM COMMUTER BUS FEASIBILITY STUDY (NOTE: The review committee is recommending the city contract with Verbicher and Associates to do the study.)

I. REVIEW AND APPROVAL OF CONTRACTOR TO DO HOFFMAN HALL CAPITAL CAMPAIGN FEASIBILITY STUDY (NOTE: After reviewing the proposals, Garth and Mike Ulrich are recommending the city contract with Leslie, Kline and Lukas, based in Omaha, NE, to do the study for \$17,950 plus expenses. The Council earlier approved a \$20,000 limit for this project.)

J. RESOLUTION - Review and action on final resolution vacating all that part of South Jackson Street abutting Lots 1, 2, 3, 4, 5, 6, 7, and 8 of Block 184, and abutting Lots 9, 10, 11, 12, 13, 14, 15, and 16 of Block 189, Union Plat (south of Webster Street right-of-way and north of the right-of-way of vacated Dunn Street); all in the City of Prairie du Chien, Crawford County, Wisconsin. (NOTE: Vacation of this portion of platted but unopened Jackson Street is part of the Planned Community Development plan approved by Council for the development of duplexes in the "Senior Village" development. The proposed vacation was reviewed and recommended by the City Plan Commission)

K. ESTABLISHING CITY'S POSITION IN FORECLOSURE PROCEEDINGS (NOTE: A May 13th date has been set for a sheriff's sale in the matter of CitiMortgage, Inc, vs. Sarah Knight, et al. Council approval to have the city attempt to bid in the sale in regards to our second mortgage to the property through our CDBG program is recommend tonight by city staff.

L. ELECTION CANVASS – Approve results of April 6th canvass (NOTE: The Council is required to approve the Certification of the Board of Canvassers, which was held on Wednesday April 7th in City Hall.)

M. DISCUSSION OF FILLING VACANCY IN DISTRICT TWO (NOTE: With the election of Dave Hemmer as mayor, a vacancy will be created on the Council for the seat he recently won re-election to. Staff and the City Attorney will discuss options and methods for filling the vacancy.)

N. Adjourn

*** - Added to amended agenda**

PROOF OF POSTING AFFIDAVIT

This agenda was posted more than 24 hours prior to the start of this meeting as follows: City Hall, 214 E. Blackhawk Avenue (kiosk) - Library, 125 S. Wacouta Avenue - U.S. Post Office, 120 S. Beaumont Rd. - Mailed & emailed to Members - News media as requested - emailed

By _____
Aaron Kramer, City Administrator - Date: April 12, 2010